

St. Stephen, Deacon & Martyr Parish

Application for Youth Sacramental Preparation 2020– 2021

RCIA-Child

Full Name of Applicant:

Last First Middle Name Age Phone # Where Child is Residing

Father's Full Name:

Last First Middle Name Cell Phone # Work Phone #

Mother's Full Name:

Last First Middle Name Cell Phone # Work Phone #

Current Mailing Address:

799

Emergency Contact:

Full Name Phone # Second Phone # Relationship

*Catechumen (Non-Baptized) must provide copy of Birth Certificate*at time of registration*

Date of Birth: ____/____/____ Place of Birth: _____
Month Day Year City State

*Catechumen (Baptized) must provide copy of Baptismal Certificate*at time of registration*

BAPTISM DATE: ____/____/____ CHURCH: _____
Month Day Year Name Mailing Address City, State Zip Code

Please indicate the grade level in school in which Applicant will be enrolled for 2020: _____

Please indicate the last religious formation class attended: _____

Are the Applicant and family registered as members of this parish? ____ Yes ____ No

Does the Applicant have any special needs? ____ Yes ____ No

To register, please email the following to rfststephen@gmail.com

- Scanned copy of Baptism Certificate or Birth Certificate
- 4 page application (completely filled out and signed.)
- 1 signed VIRTUS (Safe Environment Page)

For Office Use Only

Authorized amount to be charged: **\$75.00** Credit Card: VISA _____ MASTERCARD _____

Card Number: _____

Expiration Date: _____ Billing Address: _____ Billing Zip Code: _____

Signature: _____ Date: _____

Registration: For Youth Applying for Sacramental Rites of Christian Initiation

Saint Stephen Deacon & Martyr Parish

Parental Acknowledgement and Consent

For Children and Teens Applying for Sacramental Rites of Christian Initiation

I. Requirements for Registration:

1. Un-baptized child must be at least 7 years old (Birth Certificate must be submitted) **OR**
2. Children baptized in a Christian denomination, other than Roman Catholic, must be at least 7 years old (Birth Certificate and Baptismal Certificate must be submitted) **OR**
3. Children baptized Catholic, who have not received the sacraments of First Holy Communion and Confirmation, and enrolled in high school (Baptismal certificate must be submitted).
4. **According to the sacramental preparation policies of the Diocese of El Paso, the formation program for RCIA youth is two (2) years.**

II. Expectations of Enrolled Applicants for Rites of Christian Initiation:

1. Arrive for timely participation in Sunday gatherings.
2. Each Sunday gathering provides your child information important to understanding his/her faith. Parent/guardian and child must work together to insure missed sessions are made up.
3. Children must be properly attired.
4. Children must be respectful at all times.
5. No cell phones, pagers or gaming devices are permitted at gatherings or at Mass.

III. Parent(s)/Guardian(s):

1. Parent(s)/Guardian(s) consent to child receiving Roman Catholic Rites of Christian Initiation (Baptism, Confirmation and First Holy Communion) as appropriate.
2. Parent(s)/Guardian(s) will attend informational meetings when scheduled.
3. Parent(s)/Guardian(s) will advise the parish office of any changes in your address or phone number.

IV. Sponsors:

1. Each applicant for Rites of Christian Initiation is to have one (1) Sponsor who may be either male or female but must be at least 18 years of age.
2. The Sponsor will take an active role in the in the preparation of your child for the Rites of Christian Initiation. The Sponsor must be available to attend informational meetings, gatherings and Mass with your child as scheduled.
3. Sponsors must be in full communion with the Roman Catholic Church. They must be baptized, have made their 1st Communion, they must have received Confirmation, and if they are married, they must be married in the Roman Catholic Church.
4. Sponsors can be divorced, but if remarried, must have remarried in the Roman Catholic Church.
5. Parents cannot be sponsors.
6. Sponsor's sacramental certificates must be provided by **December 19, 2020.**

V. Administrative Fee:

There is an administrative fee of \$75.00 that must be paid in full at the time of registration. **NO REFUNDS**

I acknowledge that I have read, understood, and agree to the requirements for my child's preparation for the Rites of Christian Initiation.

Parent/Legal Guardian (Print Name)

Parent/Legal Guardian (Signature)

Date

**FORM A Annual Religious Formation Program Parental Liability Waiver, Permission and Medical Information
Catholic Diocese of El Paso and the Parish of St. Stephen Deacon and Martyr
Annual Religious Formation Program Parent/Guardian/Conservator
Permission, Liability Waiver and Medical Information**

Participant's Name: _____

Birth Date: _____ **Sex:** Male Female

Parent Guardian Conservator Name: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Cell Phone: _____ **Home Phone:** _____ **Email:** _____

Emergency Contact Name: _____ **Relationship to my son/daughter:** _____

Cell Phone: _____ **Home Phone:** _____ **Texting:** Yes No

Release/Indemnification Information:

I, _____ grant my permission for _____

Parent/Guardian/Conservator's Name

Participant's Name

to participate with the Religious Formation program and activities of the Diocese of El Paso and/or the parish of **St. Stephen** beginning the **1st day of June 2020** and continuing through the **31st day of June 2021**. These various programs and activities will take place under the guidance and direction of Parish Catechetical Leaders, catechists and/or volunteers from the parish of **St. Stephen** and/or the Diocese of El Paso. This permission and liability waiver will be kept on file and will accompany the child on any and all programs and activities of the Diocese of El Paso and/or parish of **St. Stephen**. A separate **FORM B** Consent to Participate and Consent Emergency Medical Treatment must be filled out and turned in to accompany this form per each program and/or activity. I understand that as parent/guardian/conservator, I remain legally responsible for any personal actions taken by the participant named above.

I agree on behalf of myself, my son/daughter/participant named herein, our/his/her heirs, successors, and assigns to hold harmless, the Diocese of El Paso, the Bishop and his successors, employees, agents, volunteers, the Parish its employees and volunteers from any and all claims (unless due in part by gross negligence of the Diocese and/or Parish) for illness, injury, death and the cost of medical treatment therewith, arising from or in any way connected with my son/daughter/participant's attending the various programs and activities during the dates named above.

In the event any legal action is taken by either party against the other party to enforce any of the terms and conditions of this agreement, it is agreed that the unsuccessful party to such action shall pay to the prevailing party therein all reasonable court costs, reasonable attorneys' fees and expenses incurred by the prevailing party.

→ **Parent/Guardian/Conservator Signature** _____ **Date** _____

Promotional Release

I also consent to the use of any videotapes, photographs, slides, audiotapes, or any other visual or audio reproduction (in perpetuity unless otherwise revoked by me in writing and delivered by certified mail, return receipt requested, to: Centro San Juan Diego, 901 W. Main Dr., El Paso, TX 79902 ATTN: Director, Office of Religious Formation) in which my son/daughter may appear by the Diocese of El Paso. I understand that these materials, including websites and social media sites, are being used for promotion of the Religious Formation Ministry of the Diocese of El Paso, which may include recruitment and fundraising efforts.

→ **Parent/Guardian/Conservator Signature** _____ **Date** _____

Permission for Direct Electronic Communication with Minors

As a result of the Covid 19 virus, the **St. Stephen** Parish Religious Formation program will use online platforms and apps to connect and communicate with participants and parents. Any and all digital networking and communication including but not limited to email, text, Google Classroom, Class Dojo, Remind, Zoom meetings, Facebook, WhatsApp, Flocknote, other Social Networking sites, etc., with parish religious formation will be ministry related and NOT personal in nature, restricted to matter concerning catechetical sessions, retreat events, community service hours, parish events, sacramental requirements and registration forms. I understand and consent to electronic communication as described above between the Parish PCL, staff, and my child's catechist. The person (s) being authorized to communicate with my minor child is in compliance with the Diocese of El Paso Safe Environment Policy.

→ **Parent/Guardian/Conservator Signature** _____ **Date** _____

Social Media Release

The Diocese of El Paso utilizes today's technology in a positive way to reach out to the youth of the diocese, including Facebook, email, and other social media; we may remove any content deemed inappropriate; all communications with any youth through social media programs by anyone representing the diocese may be made available to any parent upon request; the diocese cannot guarantee that photos, videos, or other communication of you son/daughter from diocesan and /or parish events will not be uploaded to a social media site.

→ **Parent/Guardian/Conservator Signature** _____ **Date** _____

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→ **Parent/Guardian/Conservator Signature** _____ **Date** _____

Is the participant insured? Yes **No**

If yes, please fill out the information below *FROM THE PARTICIPANTS* Insurance Card:

Name of Policy Holder (whose name is the policy in?) _____

Insurance Carrier/ Name of Insurance Company: _____

Policy Number: _____ Insurance ID Number: _____

Claim Address: _____

Customer Service Phone Number: _____

Prescription Medications: Check Box 1, 2, or 3 which is true for your child - DO NOT CHECK ALL BOXES

1. My son/daughter takes no medication and will bring no medication with him/her.
2. My son/daughter takes medication/s and will self-medicate. My son/daughter will bring all such medications necessary, and such medications will be clearly labeled. I understand that the child will be required to turn all medication(s) over to a supervising adult designated to keep medication(s). I further understand that it will be this child's responsibility to present himself/herself at a location designated for returning medication(s) to my son/daughter at the frequencies/times listed below. I understand that the adult to whom he/she surrenders the medication has no medical training and this adult will not measure dosages. My son/daughter will return the medication(s) to the adult after he/she self-medicates.

At the conclusion of the event it will be my son/daughters responsibility to pick up remaining medication(s), if any, at the self-medication designated location. Names of medications and exact dosage and frequencies /times are as listed below: (you may attach a sheet to this form if you need more space just make sure to sign and date it as well). _____

3. My son/daughter takes medication but is unable to self-medicate. I, parent/guardian/conservator, will provide and dispense any and all needed medications.

Non-Prescription Medications: Check Box A or B. DO NOT CHECK BOTH BOXES

A. No medication of any type whether prescription or non-prescription may be administered to this child unless the situation is life threatening and emergency treatment is required.

B. I grant permission for the following non-prescription medication to be given to this child (excluding medication listed below that causes allergic reaction) in the recommended dosage on the medication bottle. Non-aspirin pain reliever: Yes No

Antacid: Yes No Throat Lozenge: Yes No Antihistamine: Yes No **Decongestant**: Yes No

Specific Medical Information

1. Allergic reactions (medications, foods, plants, insects, etc.) _____
2. Other medications child currently takes: _____
3. Any physical limitations: _____
4. Has child recently been exposed to contagious disease or condition such as mumps, measles, chicken pox, etc.? If so, date and disease or condition: _____
5. You should also be aware of these special medical conditions of this child. *Please attach a clear description to this form*

To the best of my ability, everything I have stated here is true and accurately reflects my wishes.

→ **Parent/Guardian/Conservator Signature** _____ **Date** _____

Practical Advice for Parents

On Preventing Child Sexual Abuse

A Resource Provided to You Through the Protecting God's Children® Program

EDITOR'S NOTE: Parenting is the most influential responsibility an adult undertakes in life. It is also the one job for which adults receive the least amount of training. Society expects parents to know what to do, to always take appropriate actions, and to behave daily in a manner that provides a wonderful role model for their children. However, society does not provide parents the tools and skills they need to live up to these expectations. The National Catholic Risk Retention Group, Inc., provides parents with this free handbook to help them focus on practical steps designed to help protect children from sexual abuse. This handbook was produced for our Protecting God's Children program as a part of our VIRTUS® programs.

The first step to protecting children from sexual abuse is educating parents about the nature of the problem. Awareness about child sexual abuse—what it is and who commits it—opens the door to some simple steps parents can take to protect children. No one has more at stake or a more vested interest in protecting children than the people who gave them life. Awareness, education, and responsible parenting give a child the best tools for her or his defense—and the child may be more likely to tell an adult if something happens. The Protecting God's Children program is designed for adults in our faith community—to raise their awareness about the nature of child sexual abuse, to educate them on how to recognize the warning signs, and to train them about what to do when they suspect a child is being victimized. The program includes awareness sessions, videos, web-based training modules, online training bulletins, and other programs specifically designed to assist parents and other adults.

The first of two centerpiece videos, *A Time to Protect God's Children*, presents an accurate, clear, and effective introduction to the subject of child sexual abuse. Awareness usually gives rise to the question: "What can I do?" The second video, *A Plan to Protect God's Children*, trains adults to recognize some of the primary symptoms of child sexual abuse and what to do if a child reports abuse. We recognize that parents need practical advice. Parents bear the primary responsibility for the safety and well-being of their children. Here are some practical actions that parents can take to help protect their children from sexual abuse:

1. By virtue of their physical size, adults have power over children—and that increases a child's vulnerability. For example, parents and other authority figures teach children to "obey adults." When children hear this message, they may interpret it to mean that *all* adults have the authority to tell *all* children what to do, *all* the time. If this is a child's interpretation, then the message has created additional vulnerability for the child. Yet, some simple, common sense steps can help minimize a child's vulnerability. For example:
 - Do NOT insist that children hug or kiss relatives or friends. Let children express affection on their own terms.
 - Let children know that their feelings are important to you. Intervene if you notice that your child is uncomfortable doing something that another adult asks him or her to do. Let the child know that you will protect him or her from this discomfort. That doesn't necessarily mean that you should let children off the hook when it comes to doing their chores or cleaning up a mess they've made.

FOR YOUR RECORDS

2. Learn to recognize and take advantage of teachable moments with children. Be willing to openly discuss sensitive issues. The American Academy of Pediatrics recommends the following age-appropriate conversations with children:

- From ages 18 months to 3 years—begin teaching children the proper names for all body parts.
- Ages 3 to 5 years—teach children about private body parts and how to say “no” to anyone who touches them in a way that makes them feel uncomfortable. Give them direct answers to questions about sex.
- Ages 5 to 8 years—talk about good touches and bad touches, and safety away from home.
- Ages 8 to 12 years—focus on personal safety issues.
- Ages 13 to 18 years—discuss issues such as rape, date rape, HIV, other sexually transmitted diseases, and unintended pregnancy. There are also professionals in the community who can provide assistance with forming age-appropriate responses to children’s questions and concerns. Remember, regardless of the child’s age: **Take advantage of teachable moments.**

3. Games are a great way to reinforce the lessons you teach your children about safety issues. For example, children are always asking parents, “What if?” Using this same game, parents can raise their own concerns and encourage their children to *think* and *make decisions* relying on the lessons they have learned.

4. Teach children to say, “Stop it,” to instructions that might encourage them to do things that they *really* do not want to do. Reinforce the rule that children should say, “Stop it,” to requests or demands that make them uncomfortable, even if they *think* they should obey. A discussion of these rules can teach a child that there are some times when it is okay to say, “Stop it,” and other times when it is okay to go along with the instructions. Everything hinges on context. Parents must teach their children how to discern between an *appropriate* request and an *inappropriate* request. For example, it is appropriate to follow the instruction to “Be nice,” as long as the instruction is within an appropriate context, such as, “Be nice and don’t throw things at the other children.” But, tell children it’s okay to disobey this request if, for example, someone says, “Be nice and take off your clothes.”

5. Know where children spend their time. Get to know the adults who show up at the various locations in the community where children gather and where they play together. Be wary of any adult who seems more interested in creating a relationship with a child than with other adults. Pay attention when an adult seems to single out a particular child for a relationship or for special attention. Warning signs include treats, gifts, vacations, or other special favors offered only to one specific child.

6. Make unannounced visits to the child’s nursery, babysitter, daycare center, or school. When choosing a nursery, daycare center, or school, make sure that there are no areas where children play or work that are “off limits” to parents. Taking these actions raises awareness among caregivers, and reinforces the responsibility they have for the safety of the children in their charge.

7. Find out if the child’s school or church religious education programs include sex abuse prevention curriculum. If not, volunteer to be on a committee to establish such a program. Work with teachers to review available programs and make recommendations to school administrators. Talk with other parents about supporting the addition of child sexual abuse prevention material to existing child safety programs.

Do NOT allow a child to go alone on “vacation” with *any* adult other than the child’s parent.

Do NOT allow a child to spend the night alone with *any* adult other than the child’s parent or another **safe** adult’s. **Except in the case of a serious emergency, Do NOT** allow a child to travel alone—even for a very short distance—with *any* adult other than the child’s parent or another **safe** adult. You should also prohibit children from accepting expensive gifts from an adult, particularly if one child is singled out for special attention. Parents can make an important difference. However, without a supporting organization to help bring together a community’s resources, experts, and commitment, parents are limited in their ability to impact community-wide child abuse prevention. That’s where we can help. The Church can join with parents to build a society where children are no longer at risk of being sexually abused, where those who have been victimized can find the resources and courage to heal, and where all people live together in loving, supportive relationships.

Resources:

Child Sexual Abuse: What It Is and How to Prevent It, American Academy of Pediatrics, 1999.

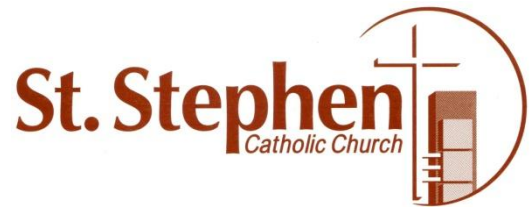
Adams, C., and Fay, J., *No More Secrets: Protecting Your Child From Sexual Abuse*, Impact Publishers, Ninth Printing, 1991.

Practical Advice for Parents on Preventing Child Sexual Abuse

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;"Safe adult" is a special designation used in the VIRTUS *Child Sexual Abuse Prevention Program for Parents and Guardians* to describe adults who have demonstrated that they behave in a safe manner when interacting with children.

FOR YOUR RECORDS



VIRTUS TRAINING 2020- 2021

PARENTS OF: _____

St. Stephen Deacon and Martyr Religious Formation Program has a sexual abuse prevention program, called the “*Touching Safety Program*”. This program is provided to us by the *Catholic Diocese of El Paso*, and is part of our ongoing effort to help create and maintain a safe environment for children and to protect all children from sexual abuse. The *Touching Safety* program is MANDATORY REQUIREMENT for all children and parents participating in the Religious Formation Program.

This year the training is offered though the attached documentation to all parents and students at St. Stephen Deacon and Martyr. If I have any questions, please contact Deborah Montoya Director of Religious Formation at rfststephen@gmail.com

I have received, reviewed and discussed the 3 page “Practical Advice for Parents brochure” with my child. .

PARENT NAME (PRINTED)

PARENT SIGNATURE

DATE

For additional training please go to www.cmgparent.org

END OF APPLICATION