



1700 George Dieter, El Paso, Texas 79936 ♦(915) 855-1661 ♦Email: receptionist@ststephendeaconandmartyr.org

Application for Marriage (Preparation Only)

Date of Wedding: \_\_\_\_\_ Language: English \_\_\_\_\_ Spanish \_\_\_\_\_

Church Information:

Place Marriage will take place (Church and full address): \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Contact: \_\_\_\_\_

Groom's Information:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Numbers: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Religion (circle one): Catholic Protestant Non-Christian Other: \_\_\_\_\_

Are you currently married to each other? (Circle one): Yes No

If Yes – Please (circle one): Civil Common Law

Do you have any Previous Marriages? (Circle one): Yes No

Bride's Information:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Numbers: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Religion (circle one): Catholic Protestant Non-Christian Other: \_\_\_\_\_

Are you currently married to each other? (Circle one): Yes No

If Yes – Please (circle one): Civil Common Law

Do you have any Previous Marriages? (Circle one): Yes No

Please Note:

- 1. We require a minimum of a six (6) months preparation period. NO EXCEPTIONS.
2. No date is official until all required paperwork is received (see page 2)
3. The stipend (donation) is seventy-five \$75.00. The payment is required when paperwork is turned in. It WILL NOT be refunded if you cancel your wedding.
4. At this time, in person marriage preparation classes may not be available. You may have to attend an online marriage preparation course (additional charge).

Authorized amount to be charged: \$75.00 Credit Card (Circle one): VISA MASTERCARD

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CCV Number: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Page 1 of 2

\*\*\* Office Use Only\*\*\*

Table with 5 columns: Date, Amount Paid, Balance, Mode of Payment, Receipt #



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**INCOMPLETE PACKETS WILL NOT BE ACCEPTED. IF A PACKET IS RECEIVED INCOMPLETE, IT WILL BE RETURNED. REGISTRATION WILL NOT PROCESSED AND MARRIAGE DATE WILL NOT BE CONFIRMED.**

**Application for Marriage (Preparation Only)**

*Items needed for Registration - please scan – NO photo copies allowed*

1. **Completed Marriage Application.**
2. **Sacraments required for both BRIDE & GROOM:**
  - a. **Baptism – Must be a NEW ORIGINAL COPY (This is permanently kept in our records). Baptism certificate can be obtained from the church where you were baptized (CANNOT BE OLDER THAT 6 MONTHS FROM DATE OF APPLICATION)**
  - b. **First Communion - When you receive your new baptism certificate, confirm this sacrament (if completed) is noted on the back. If it is not noted, please include a COPY of this sacrament in your packet.**
  - c. **Confirmation - When you receive your new baptism certificate, confirm this sacrament (if completed) is noted on the back. If it is not noted, please include a COPY of this sacrament in your application packet.**
3. **MARRIAGE LICENSE:**
  - a. **If the couple is already married by a justice of the peace – please include a copy of the original marriage license.**
4. **PREVIOUSLY MARRIED**
  - a. **If either of you have been previously married to other persons, by a justice of the peace, etc., we need an original certified copy of the marriage and divorce decree.**
5. **ANNULMENT DOCUMENTATION:**
  - a. **If either of you have been previously married by a Roman Catholic priest, or an annulment has been obtained, please include a copy of the paperwork in the packet.**
6. **PREVIOUS MARRIAGE ENDED DUE TO SPOUSAL DEATH:**
  - a. **Please include marriage certificate and death certificate.**

